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## City Council Meeting Agenda

LongviewTexas.gov/Tele  
5:30 p.m.  
March 25, 2021

This meeting will be conducted utilizing a videoconferencing tool. City Council members, staff, and citizens will participate via audio only. Instructions and direct links to view the meeting or speak during citizen comment can be found at LongviewTexas.gov/Tele.

To participate in citizen comment, please plan to arrive early to give yourself time to register to the videoconference tool. After registering, you will receive a confirmation email containing information about joining the webinar. The virtual conference meeting room will open at 5:15 p.m., and the meeting will begin at 5:30 p.m.

For assistance or questions related to participating in the meeting, please contact the City Secretary's Office at 903-237-1080.

**I. Call to Order**

**II. Roll Call**

**III. Citizen Comment**

**IV. Consent Items**

- A. Consider a Resolution authorizing the City Manager or the City Manager's designee to execute any necessary documents for the application, receipt and expenditure of grant funds in the amount of \$9217.27 from the Law Enforcement Officer Standards and Education (LEOSE) fund for the purpose of continuing education and training for law enforcement personnel of the Longview Police Department – Mike Bishop, Police Chief. Pages 3-6
  
- B. Consider a Resolution authorizing the City Manager or the City Manager's designee to negotiate and execute an extension of the City's current lease agreement for office space at the Glover Crim Building for an additional three years for an annual rent of up to \$96,684.36

(\$8,057.03 monthly) – Bonnie Hubbard, Human Resources & Risk Manager. Pages 7-10

- C. Consider a Resolution authorizing, approving, and ratifying the amendment of the fiscal year 2020-2021 budget of the Longview Economic Development Corporation as necessary to pay for infrastructure work and incentives associated with the performance agreement with The Gap, Inc. – Wayne Mansfield, LEDCO President/CEO. Pages 11-14
- D. Consider a Resolution authorizing the City Manager or the City Manager’s designee to negotiate and execute any necessary documents for the purchase of playground equipment for the Citywide Park Improvements via the City’s purchasing agreement with the local government purchasing cooperative administered by the Texas Association of School Boards (“TASB BuyBoard”) for an amount not to exceed \$512,920.00 – Scott Caron, Director of Park and Recreation. Pages 15-18

**V. Discussion Item** –City Council to discuss returning to in-person meetings.

**VI. Items of Community Interest and COVID update**

**VII. Adjourn**

Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551. The City Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting or for absence from any previous City Council meeting.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact the City Secretary's Office at 903.237.1080 at least two days before this meeting so that appropriate arrangements can be made. Para ayuda en español, por favor llame al 903.237.1000.

## GRANT APPLICATION

**DESCRIPTION:** Consider a resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the application, receipt, and expenditure of grant funding from the State of Texas Law Enforcement Officer Standards and Education (LEOSE) fund in the amount of \$9217.27 for the purpose of continuing education for law enforcement personnel.

**RECOMMENDED ACTION:** Resolution and Council approval

**SOURCE OF FUNDS:**

**STAFF CONTACT:** Mike Bishop, Chief of Police  
903-237-1100  
[mbishop@longviewtexas.gov](mailto:mbishop@longviewtexas.gov)

**COUNCIL DATE:** March 25, 2021

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO APPLY FOR, RECEIVE, AND EXPEND GRANT FUNDING FROM LAW ENFORCEMENT OFFICER STANDARDS AND EDUCATION (LEOSE) IN THE AMOUNT OF \$9217.27; FINDING THAT NO MATCHING FUNDS WILL BE REQUIRED TO APPLY FOR, RECEIVE AND EXPEND SAID FUNDS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

WHEREAS, the Texas Law Enforcement Officer Standards and Education (LEOSE) program provides funds for the purpose of supporting continuing education and training for law enforcement agencies; and,

WHEREAS, grant funds are available from the Texas Comptroller of Public Accounts for law enforcement training needs; and,

WHEREAS, these funds are available at no matching cost; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City of Longview is hereby authorized to apply for, accept and expend LEOSE grant funds in the total amount of \$9217.27.

Section 3. That the City Manager, or the City Manager's designee, is hereby authorized to execute and deliver all necessary documents, as approved by the City Attorney's Office, incident to applying for, securing and expending said LEOSE

grant funds referenced herein.

Section 4. That these funds will be utilized for the purchase of training and continuing education for law enforcement personnel in accordance with the requirements of the granting agency.

Section 5. That no matching funds are required to receive and expend said funds.

Section 6. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 7. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 25<sup>th</sup> day of March, 2021.

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Dr. Andy Mack  
Mayor

ATTEST:

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Angie Shepard  
City Secretary

APPROVED AS TO FORM:

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Jim Finley  
City Attorney

R POLICE GRANT LEOSE 3-25-21

## LEASE AGREEMENT FOR GLOVER CRIM BUILDING

<b>DESCRIPTION:</b>	Consider a resolution for the award of a three year agreement with Glover Crim, Ltd. to lease office space for City of Longview Departments. Partners in Prevention, Human Resources, and the Risk department utilize approximately 8,663 square feet of rentable area located in a multi-tenant office building. The physical location is 140 East Tyler Street, Suite 400, Longview, Texas. The proposed rental fee over the three year period will \$96,684.36 per year (8,057.03/month).
<b>RECOMMENDED ACTION:</b>	Passage of the Resolution
<b>SOURCE OF FUNDS:</b>	Human Resources, Risk Management, and Partners in Prevention Budgets
<b>STAFF CONTACT:</b>	Bonnie Hubbard, Human Resources & Risk Manager 903-239-5506 <a href="mailto:bhubbard@longviewtexas.gov">bhubbard@longviewtexas.gov</a>
<b>COUNCIL DATE:</b>	March 25, 2021

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO NEGOTIATE AND EXECUTE AN EXTENSION OF THE CITY'S CURRENT LEASE AGREEMENT FOR OFFICE SPACE AT THE GLOVER CRIM BUILDING FOR AN ADDITIONAL THREE YEARS; APPROVING THE LEASE RATE; CONDITIONING ANY EXPENDITURE OF FUNDS PURSUANT TO SAID LEASE ON FUTURE APPROPRIATIONS THEREFOR; CONDITIONING SAID LEASE ON THE RECEIPT OF ALL NECESSARY DOCUMENTATION IN A FORM ACCEPTABLE TO THE CITY ATTORNEY; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

WHEREAS, the City of Longview's Partners in Prevention, Human Resources and Risk Management divisions currently lease office space at the Glover Crim Building in downtown Longview; and,

WHEREAS, the current lease for said office space ends March 31, 2021; and,

WHEREAS, the City of Longview desires to extend said lease for an additional three-year period beginning April 1, 2021, and expiring on March 31, 2024; and,

WHEREAS, the annual rental for the premises of the lease approved herein will be \$96,684.36 (\$8,057.03 monthly); NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:



Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That, subject to the conditions set forth in this resolution, the City Manager or the City Manager's designee is hereby authorized to negotiate and execute an extension of the lease of the aforementioned office space located at the Glover Crim Building for a term of up to three years at the rental rate described herein.

Section 3. That any lease agreement or other document authorized herein shall not be construed as creating any debt by or on behalf of the City and all obligations of the City under such an agreement shall be subject to the appropriation of funds for same.

Section 4. That this transaction shall be and is hereby conditioned upon receipt of all necessary documentation related to the aforementioned lease in a form acceptable to the City Attorney.

Section 5. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 6. That this resolution shall be effective immediately from and after its date of passage.

PASSED AND APPROVED this 25<sup>th</sup> day of March, 2021.

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Dr. Andy Mack  
Mayor

ATTEST:

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Angie Shepard  
City Secretary

APPROVED AS TO FORM:

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Jim Finley  
City Attorney

R HR GLOVER CRIM LEASE AGREEMENT 3-25-21

## AMEND LEDCO BUDGET

<b>DESCRIPTION:</b>	Consider an resolution amending LEDCO's budget for infrastructure work and incentives associated with the performance agreement with Gap, Inc. LEDCO has approved \$997,000 for infrastructure work in the North Business Park and \$5,200,000 for incentives payable to Gap, Inc.
<b>RECOMMENDED ACTION:</b>	Passage of the resolution.
<b>SOURCE OF FUNDS:</b>	Funding is available LEDCO reserve funds
<b>STAFF CONTACT:</b>	Wayne Mansfield, President/CEO LEDCO, 903-753-7878 <a href="mailto:wayne@longviewuse.com">wayne@longviewuse.com</a>
<b>COUNCIL DATE:</b>	March 25, 2021

RESOLUTION NO. \_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING, APPROVING, AND RATIFYING THE AMENDMENT OF THE FISCAL YEAR 2020-2021 BUDGET OF THE LONGVIEW ECONOMIC DEVELOPMENT CORPORATION AS NECESSARY TO PAY FOR INFRASTRUCTURE WORK AND INCENTIVES ASSOCIATED WITH THE PERFORMANCE AGREEMENT WITH THE GAP, INC.; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

WHEREAS, Section 501.073 of the Texas Local Government Code requires that all programs and expenditures of the Longview Economic Development Corporation (LEDSCO) be approved by the Longview City Council; and,

WHEREAS, the City Council complies with the aforesaid Section 501.073 of the Texas Local Government Code by annually reviewing and approving the proposed budget for LEDSCO; and,

WHEREAS, LEDSCO has previously presented a proposed budget for fiscal year 2020-2021, and said budget has been approved by the City Council; and,

WHEREAS, LEDSCO finds it necessary to amend said budget as a result of infrastructure work and incentives associated with a recently approved performance agreement with The Gap, Inc., in the amount of \$997,000 for infrastructure work in the North Business Park and \$5,200,000 for incentives payable to The Gap, Inc., at closing; and,

WHEREAS, the LEDCO Board of Directors has approved said amendments to the LEDCO budget and has requested that the City Council approve same; and,

WHEREAS, the City Council finds and determines that the expenditures proposed in the aforementioned amendments promote the economic development of the City of Longview; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set forth in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City Council hereby authorizes, approves, and ratifies amendment of the fiscal year 2020-2021 budget of the Longview Economic Development Corporation as necessary to pay for infrastructure work and incentives associated with the performance agreement with The Gap, Inc., in the amount of \$997,000 for infrastructure work in the North Business Park and \$5,200,000 for incentives payable to The Gap, Inc., at closing.

Section 3. That the meeting at which this resolution was approved was conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 4. That this resolution shall be effective immediately from and after its date of passage.

PASSED AND APPROVED this 25<sup>th</sup> day of March, 2021.

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Dr. Andy Mack  
Mayor

ATTEST:

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Angie Shepard  
City Secretary

APPROVED AS TO FORM:

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Jim Finley  
City Attorney

R LEDCO BUDGET AMENDMENT 3-25-21

## CITYWIDE PARK IMPROVEMENTS PLAYGROUND EQUIPMENT

**DESCRIPTION:** This resolution authorizes the purchase of playground equipment for the Citywide Park Improvements project through the Texas Association of School Boards (TASB) BuyBoard cooperative purchasing program. The equipment has been properly bid by the TASB BuyBoard. Accordingly, the City complies with the competitive purchasing requirements of state law when purchasing through the TASB BuyBoard.

The cost of this equipment will not exceed \$512,920. Funding will come from bond proceeds.

**RECOMMENDED ACTION:** Approval of the Resolution

**SOURCE OF FUNDS:** 2019 Bond Funds

**STAFF CONTACTS:**

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Scott Caron, Parks and Recreation Director  
903-237-1231  
[scaron@longviewtexas.gov](mailto:scaron@longviewtexas.gov)

**COUNCIL DATE:** March 25, 2021

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF PLAYGROUND EQUIPMENT FOR THE CITYWIDE PARK IMPROVEMENTS VIA THE CITY'S PURCHASING AGREEMENT WITH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ADMINISTERED BY THE TEXAS ASSOCIATION OF SCHOOL BOARDS ("TASB BUYBOARD"); AUTHORIZING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED, TO NEGOTIATE AND EXECUTE ANY DOCUMENTS NECESSARY FOR SAID PURCHASE; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASE IS EXEMPT FROM STATE COMPETITIVE PURCHASING REQUIREMENTS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

WHEREAS, on November 6, 2018, the voters of the City of Longview approved the issuance of bonds to fund improvements to City of Longview parks; and,

WHEREAS, the projects to be funded by said bond proceeds include park improvements and playground replacements at Lois Jackson, McWhorter, Patterson, Spring Creek and Stamper/Womack Parks; and,

WHEREAS, the City is able to purchase certain playground equipment associated with the aforesaid playground replacements through a cooperative purchasing agreement with the Texas Association of School Boards ("TASB"); and,

WHEREAS, Section 271.102 of Texas Local Government Code authorizes the purchase of said playground equipment without the need for the City to engage in a competitive purchasing process where the purchase is made through the City's



participation in a cooperative purchasing program with another local government or a local cooperative organization; and,

WHEREAS, TASB is such a local cooperative organization and the TASB BuyBoard program is such a cooperative purchasing program; and,

WHEREAS, funding for this purchase is provided from the City's 2019 Bond issue; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS;

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City Manager, the City Manager's designee and/or other official(s) of the City as shall be required, are hereby authorized to negotiate and execute any and all contracts and other documents on behalf of the City of Longview, as approved by the City Attorney's Office, incident to the purchase of playground equipment for the Citywide Park Improvements described herein for an amount not to exceed \$512,920.00.

Section 3. That the authorization provided herein is contingent upon all of the following:

- a) The purchase authorized herein shall not require an amendment of the City's budget;
- b) The purchase authorized herein shall be made through the cooperative purchasing program commonly known as the TASB BuyBoard; and
- c) The expenditures contemplated herein will be funded with bond proceeds available for same.

Section 4. That the purchase described in this resolution is exempt from state competitive purchasing requirements pursuant to section 271.102 of the Texas Local Government Code.

Section 5. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 6. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 25<sup>th</sup> day of March, 2021.

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Dr. Andy Mack  
Mayor

ATTEST:

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Angie Shepard  
City Secretary

APPROVED AS TO FORM:

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Jim Finley  
City Attorney

R PARKS PLAYGROUND REPLACEMENT BUY BOARD 3-25-21