



MINUTES

Of A

REGULAR COUNCIL MEETING

January 24, 2019

The City Council of the City of Longview, Texas, met in a Regular Session, January 24, 2019, at 5:30 p.m. in the Council Chambers of the Jo Ann Metcalf Municipal Building. Mayor Andy Mack presided.

Members present were:

Andy Mack
Ed Moore
Nona Snoddy
Wray Wade
Kristen Ishihara
David Wright
Steven Pirtle

Members absent were:

Staff members present were:

Keith Bonds, City Manager
Lily Duenas, Assistant City Secretary
Jim Finley, City Attorney
Michael Shirley, Director of Development Services
Rolin McPhee, Director of Public Works
Laura Hill, Director of Community Services
Scott Caron, Director of Parks and Recreation
Angela Coen, Director of Financial Services

Mary Ann Miller, Director of Administration

J.P. Steelman, Fire Chief
Mike Bishop, Police Chief

I. Call to Order – Mayor Andy Mack called the meeting to order.

II. Invocation – Jared Hill gave the invocation. Jared Hill is a member of Boy Scout Troop 613 and currently a Life Scout. He is a freshman at Spring Hill High School and a proud percussionist in the Award Winning “Blue Birgade” Marching Band, Jared also plays Bass Guitar in the Spring Hill Blue Note Jazz Band. Our prayers this evening is from the National Scout Jamboree.

III. Pledge of Allegiance – Jared Hill also led the pledge of allegiance.

IV. Employee Recognition – Shawn Hara

Vital part of the behind the scenes success for the Go-Giver Gala

- Coordinated behind the scenes between the Mayor and the Media Development Department
- Helped manage contacting 20 people for interviews for the Honoree videos including a couple from out of town
- Creation of the Go-Giver PowerPoint event presentation including the Hwy 80 presentation
- Assisted in getting all print material ready for the event
- The “glue” that kept the media production together
- Talked with countless people and departments to make it happen
- Helped with the set-up at Maude Cobb
- No one deserves this recognition more than him

Has been with the City for 15 and a half years (since 2003)

Started as volunteer coordinator

Currently serves as Media and Tourism Manager

Works as the city spokesperson to the area media

Actively involved in the following recent projects

- Lobo Championship Parade
- State of the City presentation
- Bond Election
- City Budget
- Oversight of the Convention and Visitors Bureau

V. Community Recognition – There was no community recognition.

VI. Citizen Comment - There were no citizens in the audience asking to comment.

VII. Public Safety Update

A. Police – Chief Mike Bishop

We have just started our fourth Teen Academy. We had an overwhelming response with our youth that are interested in our academy. We had 30 applicants that applied this year. I want to thank them for their interest in this program. We are able to come together with them and get ideas on how we can help our youth.

We are getting ready to start our 2nd Business Academy. This is a free 9 month course for business owners and managers. Begins February 20 and it's the third Wednesday of each month from 11:00a.m. to 1:00 p.m.

A few nights ago we had fatality at the 5300 block of West Loop 281. There was an accident and we had a good Samaritan that got out to help. They were hit by another vehicle and that vehicle left the scene. I'm happy to say that with the help of Longview citizens, we were able to locate that vehicle and the driver.

At the 500 block of North Eastman road we had a similar accident. A pedestrian was struck and killed. The driver of that vehicle also left the scene. What we are looking for, and we are asking for the public's help, is possibly a Ford body style may be a 1998 to 2005 F150 or F250. Truck is black in color and we are asking for anyone with information to call the Longview PD or you can call Crime Stoppers.

Retirement Ceremony for Billy Don England – he has 34 years with the City of Longview this will be February 1 at 2:00 p.m. at the Police Department Training Room. You are all welcome to attend.

B. Fire – Chief J.P. Steelman

Infectious disease response training, sounds kind of fun? A few years ago we had a problem in the State of Texas with the Ebola virus. It caught a lot of the emergency response team off guard, specifically the Dallas Fire Department. This training is a result of the lessons we learned. We had several members that were able to attend the specialized training and we are much more prepared for different types of emergency events.

New equipment: This is our new Technical Rescue Trail, it replaced an older unit. This was approved several months back. This would be used in the aftermath of a storm or tornado. This would help us to get into tight spaces in case a building was to collapse. This trailer was 100% grant funded and cost the city nothing.

New Fire Engine #1 Downtown – This is part of keeping our fleet fresh and ready. We rotate these truck around, it's a full time job keeping up with that. We appreciate the support of council when we come to you with this expensive vehicle request.

Stop the Bleed awareness class. Just a reminder to schedule your free awareness class. We are that the point where we can offer these classes to business in the community that may want them. Call Chief Amy Dodgen at 9033-239-5531 to schedule yours.

VIII. Consent Agenda

- A. Consider a Resolution authorizing the City Manager or the City Manager's designee to enter into an enterprise license agreement with Azteca Systems, Inc. in the amount of \$66,000 for enterprise asset management and permitting software maintenance**

Justin Cure, Information Services Manager was present and requested the Council to consider the approval of a Resolution approving and authorizing the City Manager to enter into an enterprise license agreement with Azteca Systems, Inc. in the amount of \$66,000 for enterprise asset management and permitting software maintenance.

The City of Longview has an Enterprise License Agreement (ELA) with Azteca Systems, Inc. for asset management and permitting software. The ELA allows for unlimited use of all Cityworks software. It also reduces administrative costs, provides architectural flexibility, and includes maintenance updates.

Cityworks is utilized in almost all departments of the City. It helps organize and prioritize the day to day operations for departments that complete work orders, inspections, and permitting.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO NEGOTIATE AND EXECUTE ONE OR MORE AGREEMENTS BY AND BETWEEN THE CITY OF LONGVIEW, TEXAS, AND AZTECA SYSTEMS, INC., FOR COMPUTER SOFTWARE MAINTENANCE OF THE CITY OF LONGVIEW CITYWORKS APPLICATION; CONDITIONING SAID AUTHORIZATION ON THE RECEIPT OF ALL DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND AZTECA SYSTEMS, INC., IN A FORM ACCEPTABLE TO THE CITY ATTORNEY; AUTHORIZING THE RENEWAL OF SAID AGREEMENT(S) AT THE CITY MANAGER'S DISCRETION, PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER ANY SUCH RENEWAL AGREEMENT(S) SHALL NOT EXCEED FUNDS BUDGETED FOR SAME IN THE CORRESPONDING FISCAL YEAR; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; DETERMINING THAT THE PROCUREMENT AUTHORIZED HEREIN IS EXEMPT FROM THE COMPETITIVE PURCHASING REQUIREMENTS OF CHAPTER 252 OF THE TEXAS LOCAL GOVERNMENT CODE; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5432 appears in the Resolution and Ordinance records of the City of Longview.

- B. Consider an Ordinance authorizing the sale of real property described as 0.056 acres located in the Jacob LaGrone Survey, A-**

124, City of Longview, Gregg County, Texas, (Account # R21486) for the cash sum of \$1,000 for FM 2206 (Harrison Road) Widening Project by TXDOT.

Rolin McPhee, P.E. Director of Public Works was present and requested the Council to consider the approval of an Ordinance the authorizing the sale of real property described as 0.056 acres located in the Jacob LaGrone Survey, A-124, City of Longview, Gregg County, Texas, (Account #R21486) for the cash sum of \$1,000 for the FM 2206 (Harrison Road) Widening Project by TXDOT

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CONVEYANCE TO THE TEXAS DEPARTMENT OF TRANSPORTATION OF REAL PROPERTY KNOWN AS 0.056 ACRES, JACOB LAGRONE SURVEY, A-124, CITY OF LONGVIEW, GREGG COUNTY, TEXAS, BEING THAT PROPERTY MORE PARTICULARLY DESCRIBED IN THE ATTACHED EXHIBIT "A", FOR THE CASH SUM OF \$1,000; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Ordinance No. 4195 appears in the Resolution and Ordinance records of the City of Longview.

- C. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Donau Carbon US LLC for powdered activated carbon for the Water Treatment Plant**

Rolin McPhee P.E., Director of Public Works was present and requested the Council to consider the approval of a Resolution authorizing the annual requirements style agreement for powdered activated carbon for use at the City of Longview Water Treatment Plants. Carbon is added to the water supply to improve taste and odor. Vendors were asked to submit samples of their carbon to an independent lab for

testing with the City of Longview water samples from both Lake Cherokee and Sabine River. Published bid specifications stated that the vendor whose product showed the greatest efficiency and with the lowest price that met all published specifications will be awarded the contract. In this agreement carbon is provided on an as needed basis. The Water Treatment Plant estimates spending approximately \$255,260.00 annually on powdered activated carbon.

This bid was advertised in the local newspaper as required by law. On December 21, 2018 six bids were on file.

Donau Carbon US LLC submitted the bid with the greatest amount of efficiency.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF DONAU CARBON US LLC OF DUNNELLON, FLORIDA, FOR POWDERED ACTIVATED CARBON; AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND DONAU CARBON US LLC OF DUNNELLON, FLORIDA, FOR SAID PURCHASE; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS, PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR(S); DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE PURCHASING REQUIREMENTS IN SOLICITING, RECEIVING AND ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5433 appears in the Resolution and Ordinance records of the City of Longview.

- D. Consider a Resolution awarding a contract in the amount of \$670,217.00 to JDR Contracting Inc., of Van, Texas, for the construction of the Water System Improvements Project on Jarvis St., Wood Pl., Le Duke Blvd., Camellia Ln., and Diane Dr.**

Rolin McPhee, P.E., Director of Public Works was present and requested the Council to consider the approval of a Resolution awarding a contract in the amount of \$670,217.00 to JDR Contracting Inc. of Van, Texas, for the construction of the referenced project. The following bids were opened on January 7, 2019:

Bidder	Amount
JDR Contracting Inc. Van, TX	\$ 670,217.00
Excel Utilities Construction LLC Longview, TX	\$ 782,230.90
RBIS LLC Texarkana, TX	\$ 835,861.20
CD Thomas Utility Longview, TX	\$ 845,753.00
Wicker Construction Inc. Tyler, TX	\$ 892,757.95
7-H Construction Company Inc. Tyler, TX	\$ 961,594.50
Canary Construcion Lewisville, TX	\$ 1,416,222.00

The scope of work includes the construction of 7,750 linear feet of six-inch and eight-inch water main and related work at Jarvis Street, Wood Place, Le Duke Boulevard, Camellia Lane, and Diane Drive, and miscellaneous work as necessary to complete the installations.

Wood Engineering has examined the bids and the qualifications of the low bidder, and recommends that the City award the contract to JDR Contracting Inc., in the amount of \$670,217.00 Staff concurs with their recommendation.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LONGVIEW, TEXAS, ACCEPTING THE BID OF JDR
CONTRACTING, INC., OF VAN, TEXAS, FOR**

CONSTRUCTION OF THE PROJECT ENTITLED "WATER SYSTEM IMPROVEMENTS PROJECT AT JARVIS, WOOD, LE DUKE, CAMELLIA, AND DIANE STREETS"; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND JDR CONTRACTING, INC., FOR THE ABOVE REFERENCED PROJECT; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE PURCHASING REQUIREMENTS IN SOLICITING, RECEIVING AND ACCEPTING SAID BID; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5434 appears in the Resolution and Ordinance records of the City of Longview.

- E. Consider a Resolution accepting the 2018 Street Overlay and authorizing final payment of \$148,537.10 to Reynolds and Kay, of Tyler Texas**

Rolin McPhee, P.E., Director of Public Works was present and requested the Council to consider the approval of a Resolution adopting and accepting the 2018 Street Overlay Project and authorizing final payment in the amount of \$148,537.10 to Reynolds and Kay, of Tyler, Texas. Approval of final payment will begin the contractor's one-year warranty period.

The City Council awarded a contract to Reynolds and Kay on August 23, 2018 in the amount of \$179,427.30. The final construction cost is \$148,537.10.

The scope of work consisted of the asphalt overlaying of approximately 9,620 square yards of streets. The streets include Birdsong Street from School Driveway to Eastman Road and Young Street from Mobberly Avenue to Aden Drive.

The project has been completed in accordance with the contract. Public Works Engineering staff recommends acceptance of the project and approval of the final payment.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE PROJECT KNOWN AS "2018 STREET OVERLAY"; AUTHORIZING AND APPROVING FINAL PAYMENT TO REYNOLDS & KAY, LTD., OF TYLER, TEXAS, FOR CONSTRUCTION OF SAID PROJECT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5435 appears in the Resolution and Ordinance records of the City of Longview.

MOTION: Council Member Ishihara made a motion to approve the consent agenda.

SECOND: Council Member Pirtle seconded the motion.

VOTE: The motion carried unanimously (7, 0).

IX. Action Items

- A. Consider all matters incident and related to the issuance and sale of the City of Longview, Texas General Obligation Improvement Bonds, Series 2019, including the adoption of an ordinance authorizing the issuance of such bonds, approving an Official Statement, a Bond Purchase Agreement, a Paying Agent/Registrar Agreement and an engagement letter of Bond Counsel**

John Martin, Managing Director of Hilltop Securities Inc. was present and gave a great report for the sale and issuance of the bonds. Books were given to each council member with information on all aspects of the bond sale. There is a lot of work that goes into this and the City staff has been very supportive.

MOTION: Council Member Moore made a motion: Move to adopt an ordinance authorizing the issuance and sale of the City of Longview, Texas General Obligation Improvement Bonds, Series 2019 and approving all matters incident thereto.

The following Ordinance was approved:

ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF CITY OF LONGVIEW, TEXAS, GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2019; LEVYING AN ANNUAL AD VALOREUM TAX FROM THE PAYMENT OF SAID BONDS; PROVIDING AN EFFECTIVE DATE; AND ENACTING OTHER PROVISIONS RELATING TO THE SUBJECT

SECOND: Council Member Ishihara seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 4196 and appears in the Resolution and Ordinance records of the City of Longview.

- B. Consider a Resolution consenting to the inclusion of certain territory in Gregg County Emergency Services District No. 3 to the extent said territory lies outside the corporate limits of the City of Longview and within the extraterritorial jurisdiction of the City of Longview and expressly denying and withholding consent to the inclusion of any territory in Gregg County Emergency Services District No. 3 to the extent said territory lies within the corporate limits of the City of Longview as said corporate limits exist on the date of passage of this resolution**

Keith Bonds, City Manager, was present and requested Council to consider a Resolution requesting that certain territory be included in an emergency services district (ESD) to be formed pursuant to Chapter 775 of the Texas Health and Safety Code. The proposed ESD would provide firefighting services to areas lying to the north and northeast of the city (the area served by the Judson Metro Volunteer Fire Department). In order for an election to be held on the issue of the formation of the proposed ESD, the City Council must first consent to the formation of the ESD.

Most of the proposed ESD lies outside the City, but a few small portions of the proposed ESD lie within the current City limits. The City already provides full emergency services to those areas lying within the City limits. Accordingly, the proposed resolution would consent to the creation of the proposed ESD outside the City limits but deny consent for those portions lying within the current City limits.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, CONSENTING TO THE INCLUSION OF CERTAIN TERRITORY IN GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3 TO THE EXTENT SAID TERRITORY LIES OUTSIDE THE CORPORATE LIMITS OF THE CITY OF LONGVIEW AND WITHIN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF LONGVIEW AND EXPRESSLY DENYING AND WITHHOLDING CONSENT TO THE INCLUSION OF ANY TERRITORY IN GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3 TO THE EXTENT SAID TERRITORY LIES WITHIN THE CORPORATE LIMITS OF THE CITY OF LONGVIEW AS SAID CORPORATE LIMITS EXIST ON THE DATE OF PASSAGE OF THIS RESOLUTION; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Mayor Andy Mack: Moved to inform public there is no conflict of interest pertaining to this matter and he will abstain from the vote.

MOTION: Council Member Ishihara made a motion the following Resolution be approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, CONSENTING TO THE INCLUSION OF CERTAIN TERRITORY IN GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3 TO THE EXTENT SAID TERRITORY LIES OUTSIDE THE CORPORATE LIMITS OF THE CITY OF LONGVIEW AND WITHIN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF LONGVIEW AND EXPRESSLY DENYING

AND WITHHOLDING CONSENT TO THE INCLUSION OF ANY TERRITORY IN GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3 TO THE EXTENT SAID TERRITORY LIES WITHIN THE CORPORATE LIMITS OF THE CITY OF LONGVIEW AS SAID CORPORATE LIMITS EXIST ON THE DATE OF PASSAGE OF THIS RESOLUTION; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

SECOND: Council Member Pirtle seconded the motion.

VOTE: The motion carried unanimously (6, 0).

Such Resolution No. 5436 and appears in the Resolution and Ordinance records of the City of Longview.

X. Items of Community Interest

Homeless Resource Day is tomorrow, Jan. 25, from 8 am to 4 pm at the Longview Exhibit Building located at 1123 Jaycee Drive. Showers, haircuts, eyeglasses, laundry, housing information, food, personal care products, Veteran's services, medical care, mental health services, SSI benefits, Texas identification cards, employment counseling/job placement, and vaccinations for pets of the homeless will all be available and lunch will be provided. To learn more visit

LongviewTexas.gov/Homeless

City of Longview's Partners in Prevention will host the "Understanding the Struggle of Poverty Workshop" on January 29 at the Maude Cobb Convention Center. This workshop is beneficial to anyone working with people living the day-to-day struggle of poverty, including business owners, churches, schools, governmental agencies, and law enforcement. The workshop fee is \$25. Register online at LongviewTexas.gov/Poverty

Partners in Prevention's Unity and Diversity Committee will host the Unity Honors Luncheon on Wednesday, February 20 from 11:30 am to 1 pm at Maude Cobb Convention Center. This year's recipients are Kasha Williams and Ladelle Kay. Tickets

will not be sold the day of the event. Visit LongviewTexas.gov/UnityHonors for ticket information.

Upcoming Events: There are several upcoming events through-out the Longview community.

The 79th Annual East Texas Golden Gloves regional boxing tournament is scheduled for Jan. 31 through Feb. 2 at Longview Exhibit Center. You can attend the event as a spectator or even sign up to compete. Doors open at 6 pm nightly.

For the first time in Longview, Texas Distilleries will fight it out for the title of The Best Bourbon in Texas. Join Jim Murray, author of *The Whisky Bible*, on Friday, Feb. 1, at the Hilton Garden Inn, to taste Texas bourbon and crown the champion. Proceeds from the event will benefit The Longview World of Wonders, A Hands-On Discovery Center for Children. Seating is limited so secure your ticket now at TexasBourbonShootOut.com

Freeze Your Fanny is a competitive bike ride through the Piney Woods of East Texas taking place Saturday, Feb. 2. This ride is the primary fundraiser for East Texas Lightnin', an independent team of individuals with intellectual and developmental disabilities that compete in Special Olympic events. This fundraiser makes it possible to provide the athletes with uniforms, equipment, and the opportunity to travel for competition. Register early to be guaranteed a long sleeve t-shirt at FreezeYourFanny.com

For more information on any of these events, please check out the calendar at VisitLongviewTexas.com or for City events visit LongviewTexas.gov/calendar

XI. Adjourn

The meeting was adjourned at 6:26 p.m.

[seal]

Angie Shepard
City Secretary



