



MINUTES

Of A

REGULAR COUNCIL MEETING

February 14, 2019

The City Council of the City of Longview, Texas, met in a Regular Session, February 14, 2019, at 5:30 p.m. in the Council Chambers of the Jo Ann Metcalf Municipal Building. Mayor Andy Mack presided.

Members present were:

Members absent were:

Andy Mack
Ed Moore
Nona Snoddy
Wray Wade
Kristen Ishihara
David Wright
Steven Pirtle

Staff members present were:

Keith Bonds, City Manager
Angie Shepard, City Secretary
Jim Finley, City Attorney
Michael Shirley, Director of Development Services
Dwayne Archer, Assistant Director of Public Works
Laura Hill, Director of Community Services
Scott Caron, Director of Parks and Recreation
Angela Coen, Director of Financial Services
Mary Ann Miller, Director of Administration
J.P. Steelman, Fire Chief
Mike Bishop, Police Chief

I. Call to Order – Mayor Andy Mack called the meeting to order.

II. Invocation – Prayer will be led by Emme Place, Caroline Morgan, Maddie Caldwell, Autumn McDaniels and Madison McDaniels. These girls are representatives of Scout Troop 201.

III. Pledge of Allegiance – Scout Troop 201 led the Pledge.

IV. Employee Recognition

Homeless Resource Day

On January 25, the City conducted the 2nd Homeless Resource Day to provide services in one location to assist an estimated 325 attendees in improving their situation. In addition to the many non-profit service providers, "The City Team" comprised of employees from the Police Department, Fire Department, Municipal Courts, Housing, Community Development, Longview Animal Care and Adoption Center, Library, Maude Cobb, Community Services, Development Services, Environmental Health, Partners in Prevention, Media Development, the City Attorney's Office, Facility Services and Longview Transit came together to assist in the day's success.

Some of the statistics from the day were:

43 volunteers, 52 booths with their agency representatives, 47 dogs and 1 cat vaccinated and microchipped, 118 haircuts, 22 birth certificate vouchers distributed, 125 eye screenings with 6 referrals for exams, 100 HIV tests, 1 tax return completed, 400 breakfasts provided by Christus Good Shepherd and Chick-fil-A, 400 cups of coffee from Starbucks and the Hair Styling Chairs loaned by the Barber Institute of Texas etc. There was much more, but as you can see.....it was busy!

Would our Department representatives please come forward?

V. Community Recognition

Mann Family and Made-Rite

Later, on tonight's consent agenda we will be voting to construct two new pavilions at the Jack Mann Splash Pad using bond funds. Last month, we approved additional water spray features for the splash pad as well.

These features are the final pieces of the original master plan envisioned for the facility several years ago. The Jack Mann Splash Pad has been a wonderful amenity at Lear Park, and these new additions will even better place to play.

Tonight, I would like to recognize the Jack Mann family for whom the splash pad is named. Along with many other individual donors throughout the community, the Mann family and the Made-Rite company gave generously to make this original construction of the splash pad possible.

Beyond just splash pad, the Made-Rite company has been actively involved in the community and often provides beverages and other support to community events held by nonprofit organizations.

If there are any members of the Mann Family or the Made-Rite Company here, please come forward.
Jack Mann Jr.

(Unfortunately, Michelle and Natt Mann are out of town tonight)

VI. Citizen Comment

There were no citizens in the audience asking to comment

VII. Public Safety Update

A. Police –Chief Mike Bishop

Tenure Awards - Cody Lusk – 5 years, Jeff Hall – 10 years, Patti Yates – 10 years, Robbie Brian – 10 years, Kristi Brian – 10 years, Michael Hunt – 5 years and Nathaniel Lemmon 5 years.

Tomorrow, February 15th at 9:00 a.m. we will have a promotional ceremony in our Municipal Courtroom. Ben Kemper and Russel Washburn will both be promoted to Captain.

March 1 at 9:00 a.m. we will have another promotional ceremony. Rebeka Martinez will be promoted to the rank of Lieutenant and Charles Rockett and Kendrick Montgomery will both be promoted to Sergeant.

It's Police vs Fire again! We will have an annual basketball game Saturday, March 16 at 3pm. The admission is free and it will be at Letourneau University.

We have another Women's Safety Course coming up in April. This is a week-long free safety course from April 22 – 27. We do have a few openings so please call 903.808.3388 or go to LongviewTexas.gov/WomensSafety to register.

B. Fire – Chief JP Steelman

Our 1st quarter tenure breakfast was January 31 and we want to recognize Firefighter EMT Ryan Smith – 5 years, Battalion Chief Doug Skinner – 25 years, Captain Jason Vallery – 20 years, Chief David Bates, Captain Steve Dankers – 15 years, Deputy Fire Marshal Jimmy Purcell – 20 years and Firefighter/Medic John Hargis- 20 years.

Our Firefighters had a great time at the Annual Go RED for Women/American Heart Association. Thanks to this group for having us this year.

We received our new Fire Engine and had a traditional washdown and push-in on February 4th.

Active Shooter Combined Training is on-going training with Fire, EMS and our Police Department.

Stop the Bleed Training with Red Oak Baptist Church. We want to thank them for taking the training and their efforts to help keep their congregation safe!

You can schedule a free Stop the Bleed class for your business by calling EMS Section Chief Amy Dodgen at 903.239.5531.

Thank you to the Longview High School Culinary Arts Class for allowing a visit to discuss Fire Safety in the kitchen in conjunction with National Burn Awareness Week.

We also had the opportunity to visit Oakland Heights Daycare. Sparky had a great time with those kids learning Fire Safety.

VIII. Consent Agenda

- A. **Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the purchase of two pavilions for Jack Mann Splash Pad via the city's purchasing agreement with the local government purchasing cooperative administered by the The Interlocal Purchasing System (TIPS) for an amount not to exceed \$57,794.00**

Scott Caron, Director of Park and Recreation was present and requested the Council to consider the approval of a Resolution adopting the purchase and installation of 2 additional pavilions at Jack Mann Splash Padd at Lear Park, located at 100 HG Mosley Parkway. We recommend that the City purchase this equipment through the local government purchasing cooperative, The Interlocal Purchasing System (TIPS), managed by the Region VIII Education Service Center. The equipment listed has been properly bid and by purchasing from this purchasing cooperative agreement, we fulfill bidding requirements under Chapter 252 of the Local Government Code. This transaction will not excel \$57,794.00.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF ADDITIONAL PAVILIONS FOR THE JACK MANN SPLASH PAD VIA THE CITY'S PURCHASING AGREEMENT WITH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ADMINISTERED BY REGION VIII EDUCATION SERVICE CENTER KNOWN AS THE INTERLOCAL PURCHASING SYSTEM ("TIPS"); AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED TO EXECUTE ANY DOCUMENTS NECESSARY FOR SAID PURCHASE; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASE IS EXEMPT FROM STATE BIDDING REQUIREMENTS; FINDING AND DETERMINING THAT

THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5437 appears in the Resolution and Ordinance records of the City of Longview.

B. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Rapid Lawn and Landscape of Longview, Texas for ground maintenance for WasteWater/Water Treatment Plants

Rolin McPhee, Director of Public Works was present and requested the Council to consider the approval of a Resolution adopting an annual agreement for ground maintenance for Grace Creek Wastewater Treatment Plant, Lake O' Pines Water Plant, Sabine Water Plant, and Cherokee Water Plant. Services include mowing, trimming, litter/debris removal, herbicide spraying, and edging. In this agreement, services are performed the 2nd and 4th week in March and once a week April thru September.

Bids were advertised twice in the local newspaper as required by law and also published on the City of Longview website. On January 23, 2019 8 bids were received and opened.

The bid price annually are as follows;

Rapid Lawn and Landscape of Longview, TX-\$40,628.00
Southern Edge Contractors of Gilmer, TX-\$44,660.00
C&C Logging & Tree Service of Longview, TX-\$50,400.00
Thomas Lawncare & Landscape (TLC) of Gilmer , TX-\$52,206.73
DNC Facility Services of Carthage, TX-\$68,287.52
Southern Ground Maintenance of Longview, TX-\$72,800.00
Weber Landscape & Maintenance of Longview, TX-\$75,712.00
Pro Mowers of Daingerfield, TX-\$95,760.00

Rapid Lawncare of Longview, TX submitted the lowest and best bid.

. The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF RAPID LAWN AND LANDSCAPE OF LONGVIEW, TEXAS FOR GROUND MAINTENANCE FOR WASTEWATER/WATER TREATMENT PLANTS; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO NEGOTIATE AND EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND RAPID LAWN AND LANDSCAPE OF LONGVIEW, TEXAS FOR SAID GROUND MAINTENANCE SERVICES; AUTHORIZING THE RENEWAL OF SAID CONTRACTS AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS, PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS IN SOLICITING AND ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5438 appears in the Resolution and Ordinance records of the City of Longview.

- C. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Noble Enterprises Noble Security of Longview, Texas for armored car service**

Kim Adams, Finance Manager, was present and requested the Council to consider the approval of a Resolution adopting an annual agreement for Armored Car service to transport cash receipts in sealed bags from various City locations to the City's selected Bank Depository, which is currently BTH Bank. The selected armored car service will pick up cash receipts from 5 City locations. Three locations will be Monday through Friday. One location will be three times per week, and the other location will be twice per week.

On January 30, 2019, bid documents were emailed to armored car service vendors and posted on the City of Longview website. Bids were advertised in the local newspaper on January 15, 2019 and January 22, 2019. On January 30, 2019 one bid was received. Noble Enterprises -Noble Security is the only local business providing these services. In addition to Noble Security, the following companies were invited to bid: Loomis of Tyler, TX, Dunbar Armored, Inc., of Hunt Valley, MD, Brinks Inc., of Richmond VA, and Trinity Armored Car Security of Haltom City, TX, but received no bids from these vendors.

The bid was as follows:

Noble Enterprises- Noble Security- Longview, Tx - \$350.00 weekly

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF NOBLE ENTERPRISES - NOBLE SECURITY OF LONGVIEW, TEXAS FOR ARMORED CAR SERVICE FOR THE CITY OF LONGVIEW; AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND NOBLE ENTERPRISES - NOBLE SECURITY OF LONGVIEW, TEXAS FOR SAID ARMORED CAR SERVICE; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5439 appears in the Resolution and Ordinance records of the City of Longview.

D. Consider approval of the following minutes: January 10, 2019 and January 24, 2019

Angie Shepard, City Secretary was present and requested the Council to consider the approval of the January 10 and January 24, 2019 minutes.

E. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the application, receipt and expenditures of grant funds in the amount not to exceed \$30,000 from the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) Program from the Criminal Justice Division of the Governor's Office for the purpose of initiatives that reduce crime and its effect on communities

Mike Bishop, Police Chief, was present and requested the Council to consider the approval of a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the application, receipt, and expenditure of grant funding from the 2019 Edward Byrne Memorial Justice Assistance Grant fund in the amount of \$30,000 for the purpose of supporting initiative that reduce crime and its effect on communities.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING APPLICATION, ACCEPTANCE AND EXPENDITURE OF GRANT FUNDS IN THE AMOUNT NOT TO EXCEED \$30,000 FROM THE 2019 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM, FROM THE CRIMINAL JUSTICE DIVISION OF THE GOVERNOR'S OFFICE FOR USE BY THE CITY OF LONGVIEW POLICE; AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS INCIDENT TO APPLYING FOR, SECURING AND EXPENDING SAID GRANT; PROVIDING FOR RETURN OF FUNDS FOR

LOSS OR MISUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5440 appears in the Resolution and Ordinance records of the City of Longview.

MOTION: Council Member Ishihara made a motion to approve the consent agenda.

SECOND: Council Member Moore seconded the motion.

VOTE: The motion carried unanimously (7, 0).

IX. Action Items

- A. Consider a Resolution authorizing the filing of an application for a Texas Clean Fleet Program (TCFP) grant in the approximate amount of \$1,668,100.00 from the Texas Commission on Environmental Quality (TCEQ) and authorizing the receipt and expenditure of said funds**

Dwayne Archer, Assistant Director, Public Works was present and requested council consider a Resolution authorizing the filing for the Texas Clean Fleet Program (TCFP) Grant from the Texas Commission on Environmental Quality (TCEQ). This grant could assist the City by funding a majority of the purchase of ten new CNG powered vehicles. The grant requires that a minimum of ten vehicles be purchased. The funding request would be at 70% of the total cost of each vehicle. Even if awarded the grant, the City has no obligation to participate in the program.

By passage of this resolution, the City Council will authorize the Fleet Service Division to apply for the Texas Clean Fleet grant.

The proposed application would be for:

- Five (5) units in FY 19/20 for approximately \$1,028,000 of which about \$719,600 would be funded by the grant
- Five (5) units in FY 20/21 for approximately \$1,355,000, of which about \$948,500 would be funded by the grant.

Total Grant Purchase: \$2,383,000.
Total Grant Reimbursement: \$1,668,100
Total Cost to City: \$714,900

MOTION: Council Member Wright made a motion the following Resolution be approved:

CONSIDER A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY NECESSARY DOCUMENTS FOR THE APPLICATION, RECEIPT, AND EXPENDITURE OF GRANT FUNDS NOT TO EXCEED \$1,668,100.00 FROM THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) FOR A TEXAS CLEAN FLEET PROGRAM (TCFP) GRANT; AUTHORIZING THE TIMELY SUBMITTAL OF SAID APPLICATION; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY AND ALL AGREEMENTS AND OTHER DOCUMENTS NECESSARY OR CONVENIENT IN APPLYING FOR, ACCEPTING AND EXPENDING SAID GRANT FUNDING; PROVIDING FOR COMPLIANCE WITH STATE AND PROGRAM RULES; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

SECOND: Council Member Pirtle seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 5441 and appears in the Resolution and Ordinance records of the City of Longview.

- B. Consider a Resolution evidencing support for an application to the Texas Department of Housing and Community Affairs for 2019 Competitive 9% Housing Tax Credits for the Legacy Trails of**

Longview development to be built in Longview, and authorizing such other actions as may be necessary or convenient to carry out the purposes of said Resolution

Michael Shirley, AICP, Director of Development Services was present and requested council consider a Resolution evidencing support for an application to the Texas Department of Housing and Community Affairs for 2019 Competitive 9% Housing Tax Credits for the Legacy Trails of Longview development to be built in Longview, and authorizing such other actions as may be necessary or convenient to carry out the purposes of said Resolution.

MOTION: Council Member Ishihara made a motion the following Resolution be approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, SUPPORTING AN APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR 2019 HOUSING TAX CREDITS FOR A DEVELOPMENT NAMED LEGACY TRAILS OF LONGVIEW TO DEVELOP AFFORDABLE SENIOR RENTAL HOUSING; PROVIDING FOR REDUCED FEES UP TO \$500.00; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND ESTABLISHING AN EFFECTIVE DATE.

SECOND: Council Member Pirtle seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 5442 and appears in the Resolution and Ordinance records of the City of Longview.

X. Items of Community Interest

The last day to register for Longview Boys Baseball is tomorrow, February 15th. Playing baseball allows kids to compete in a safe and fun

environment and to develop the skills of perseverance, teamwork, and sportsmanship. Register your child at LongviewBoysBaseball.org

Partners in Prevention's Unity and Diversity Committee will host the Unity Honors Luncheon on Wednesday, February 20th from 11:30 am to 1:00 pm. Tickets will not be sold the day of the event so visit LongviewTexas.gov/UnityHonors for ticket information.

The Longview Public Library will have a ***Celebrity in the Stacks*** when Elizabeth Olson from "Survivor: David vs Goliath" stops by this Saturday, February 16 from 2 – 3 p.m. LongviewTexas.gov/Library

Grassroots @ The Green is returning to our newest park on Friday, March 15th from 5 pm to 9 pm. If you make handmade items, crafts, or food, please fill out an online vendor application at KeepLongviewBeautiful.org

Upcoming Events:

There are several upcoming events through-out the Longview community.

Enjoy the free Family Day at Longview Museum of Fine Arts this Saturday, February 16th from 11 am to 2 pm. The museum will be buzzing with guided tours, art projects, children's documentaries and special activities celebrating African American Artists. Learn more at LMFA.org

Downtown Longview will be full of hands-on activities exploring science and technology during Little Big Techs on Saturday, February 16th from 10 am to 2 pm. STEAM-related activities will be provided at the downtown museums. Learn more at VisitLongviewTexas.com/LittleBigTechs

Ever wonder how stuff is made? Come see how Komatsu builds the world's largest front end loader, how Eastman turns chemicals into products, how Neiman Marcus distributes goods, and other cool technology. On Saturday, February 23 join us for Big Techs, the behind-the-scene tours of what makes Longview, Texas work. Sign up for free tours now: VisitLongviewTexas.com/BigTechs

For more information on any of these events, please check out the calendar at VisitLongviewTexas.com or for City events visit LongviewTexas.gov/calendar

XI. Adjourn

The meeting was adjourned at 6:04 p.m.

[seal]

Angie Shepard
City Secretary

