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## City Council Meeting Agenda

5:30 p.m.

April 27, 2023

300 West Cotton Street

Jo Ann Metcalf Municipal Building

City Hall Council Chamber

The City Council of the City of Longview, Texas, met in a Regular Session, April 27, 2023, at 5:30 p.m. in the Council Chambers of the Jo Ann Metcalf Municipal Building. Mayor Andy Mack presided.

Members present were:

Members absent were:

Andy Mack  
Tem Carpenter  
Nona Snoddy  
Wray Wade  
Kristen Ishihara  
Michelle Gamboa  
Steven Pirtle

Staff members present were:

Rolin McPhee, City Manager  
Angie Shepard, City Secretary  
Robert Ray, City Attorney  
MaryAnn Hagenbucher, Assistant City Manager  
Michael Shirley, Director of Development Services  
Dwayne Archer, Director of Public Works  
Laura Hill, Director of Grant Services  
Seth Pyle, Acting Director of Parks and Recreation  
Angela Coen, Director of Finance  
Bonnie Hubbard, Director of Administration  
J.P. Steelman, Fire Chief  
Anthony Boone, Police Chief  
Josh Gamble, Director of Information Technology  
Shawn Hara, Director of Community Destination

I. **Call to Order** – Mayor Andy Mack called the meeting to order.

II. **Invocation** - Britt Norvell, Volunteer and Community Outreach Manager with Longview Community Ministries lead the prayer.

III. **Pledge of Allegiance** – Community Outreach Executive Director Kristi Buckrell lead the pledge.

IV. **Citizen Comment** – Alexandre Mitchell – 405 Oak St. Longview spoke regarding a public hazard with a lawn service that is blowing yard waste in the street and on cars.

Dominique Harnage 107 Collins wanted to know what she needed to do regarding getting an express mobile health unit in Longview.

V. **Public Safety Update**

A. **Police** – Chief Boone gave the monthly stats, 7,100 calls for service during the month of March. Police Department satisfaction was 4.75 and the dispatch service was 4.66.

Detective Kirby DeLoach retired after 28 years of service.

We had a great turnout for the women’s safety class.

Thank you to Hallsville West Elementary for having us and allowing us to demonstrate.

We had a promotional ceremony on April 24<sup>th</sup>. We promoted Aaron Clinton to Lieutenant and Dustin Ashworth to Sergeant.

Our Youth Resource Fair will be held May 6 from 9am to noon at 1005 N. Eastman. This is a free event highlighting summer events and resources for youth.

B. **Fire** – Chief Steelman – Personnel from the Longview Fire Department recently completed a 40-hour Swift Water Technical certification course to expand the department’s emergency response capabilities.

We are happy to reactivate our Railroad Tank Car Safety Response Course. Forty students and instructors from around the country shared valuable information regarding responses to railroad emergencies.

You are all invited to the Grand Opening of Fire Station No. 5. This will be Monday, May 12 from 2-3pm at 102 W. Nibblich St.

VI. **Consent Agenda**

A. **Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager’s designee to execute any necessary**

**documents with C&C Logging & Tree Service of Longview, Texas, for debris removal services for the Public Works Department –**

Dwayne Archer, Public Works Director was present and requested the Council to consider the approval of a Resolution authorizing a contract for debris removal for the Public Works Department.

Debris from the Streets and Drainage division and the Water Distribution/Wastewater Collection division is deposited in the City's yard at 205 Pickle St., 5211 W. Loop 281 and at 933 Mobile Drive. The debris collected comes from the water and sewer main and street repairs that are done by the Public Works divisions. Approximately two to three times per year the debris is removed and taken to Aglyn Number Four, 1110 Private Road 2095. Aglyn Number Four does not charge the City of Longview for the debris disposal. Aglyn #4, LLC. is a facility that recycles aggregate.

Bid documents were emailed to debris removal vendors and posted on the City of Longview website. Bids were advertised in the Longview News Journal as required by law. On March 31, 2023 two (2) bids were on file and opened. The bids received are listed below:

C&C Logging & Tree Services, Longview,	\$24,000.00
D&D Pipeline Consultants, Longview,	\$40,750.00

C&C Logging submitted the lowest and best bid. Therefore, City recommends awarding to C&C Logging.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF C&C LOGGING & TREE SERVICE OF LONGVIEW, TEXAS, FOR DEBRIS REMOVAL SERVICES; FINDING THAT THE BID OF C&C LOGGING & TREE SERVICE OF LONGVIEW, TEXAS, IS THE LOWEST BID SUBMITTED TO THE CITY OF LONGVIEW FOR SAID SERVICES; AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND C&C LOGGING & TREE SERVICE OF LONGVIEW, TEXAS, FOR SAID DEBRIS REMOVAL SERVICES; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS, PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR**

**SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS IN SOLICITING, RECEIVING, AND ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6145 appears in the Resolution and Ordinance records of the City of Longview.

- B. Consider an Ordinance authorizing City staff to acquire a certain parcel of land located at 1900 Buckner St. in fee simple for the purchase price of \$18,000.00 for the Reel Road Widening Project, said parcel described as a portion of Lot 8, Block 2 (NCB 3730), Clearmont Acres Addition #1, City of Longview, Gregg County, Texas, and designated as parcel 2020-H-038 –**

Dwayne Archer, Director of Public Works was present and requested the Council to consider the approval of an Ordinance to allow City staff to acquire a certain parcel of land located at 1900 Buckner St., described as a portion of Lot 8, Block 2 (NCB 3730), Clearmont Acres Addition #1, City of Longview, Gregg County, Texas, designated as parcel 2020-H-038 in fee simple in the amount of \$18,000.00. This ordinance is required to complete the widening of Reel Road.

The following Ordinance was approved:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND APPROVING THE ACQUISITION OF REAL PROPERTY LOCATED AT 1900 BUCKNER ST., ALSO KNOWN AS A PORTION OF LOT 8, BLK 2 (NCB 3730), CLEARMONT ACRES ADDITION #1, CITY OF LONGVIEW, GREGG COUNTY, TEXAS (GCAD ACCOUNT #38518), AND DESIGNATED WITH THE UNIQUE PARCEL NUMBER 2020-H-038 ACCORDING TO THE CITY'S UNIQUE NUMBERING SYSTEM; AUTHORIZING THE CITY MANAGER OR CITY MANAGER'S DESIGNEE TO NEGOTIATE, FINALIZE, EXECUTE, AND ACCEPT FORMAL DEEDS, AGREEMENTS, AND OTHER DOCUMENTS INCIDENT TO SAID ACQUISITION; PROVIDING FOR CONSIDERATION; PROVIDING FOR FILING; PROVIDING FOR PAYMENT OF CLOSING AND OTHER INCIDENTAL COSTS; FINDING**

**THAT SAID PROPERTY IS TO BE PURCHASED, ACCEPTED AND USED FOR A PUBLIC PURPOSE; CONDITIONING THE AUTHORIZATION PROVIDED HEREIN ON THE APPROVAL OF ALL DOCUMENTS BY THE CITY ATTORNEY'S OFFICE; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Ordinance No. 4435 appears in the Resolution and Ordinance records of the City of Longview.

**C. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Garrison Minerals, LLC, of Wheat Ridge, Colorado, for magnesium hydroxide slurry for the Wastewater Treatment Plant –**

Dwayne Archer, Director of Public Works was present and requested the Council to consider the approval of a Resolution for an agreement for magnesium hydroxide slurry for use at the City of Longview Wastewater Treatment Plant. In this agreement magnesium hydroxide is provided on an as needed basis. The awarded vendor will provide the City a 9000 gallon mixing tank, mixer, and pump for the mixing of the chemical. Magnesium hydroxide is a non-hazardous, municipal grade alkaline slurry used in the treatment of municipal wastewater. It is used to buffer the wastewater to enhance the treatment process by raising the pH & alkalinity and reducing sludge production.

The Wastewater Treatment Plant estimates spending approximately \$108,750.00 annually on magnesium hydroxide and \$21,669.00 annually on rental of the tank.

This bid was advertised in the local newspaper as required by law. On March 24, 2023, two bids were on file. Two options were requested from the bidders. Bid Option 1 requested the annual cost of magnesium hydroxide slurry & the annual cost of the tank rental. Bid Option 2 requested the annual cost of magnesium hydroxide only. The bids received are as follows:

Premier Magnesa, LLC, Wayne, PA: Option 1-NO BID, Option 2- \$152,100.00

Garrison Minerals, LLC, Wheat Ridge, CO: Option 1-\$130,419.00, Option 2-\$108,750.00

Univar Solutions, Inc., Kent, WA-NO BID

The Wastewater Treatment plant has selected Option 1 to award. The City recommends award to Garrison Minerals as they submitted the lowest and best bid.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF GARRISON MINERALS, LLC, OF WHEAT RIDGE, CO, FOR MAGNESIUM HYDROXIDE SLURRY; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND GARRISON MINERALS, LLC, OF WHEAT RIDGE, CO, FOR SAID PURCHASE; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS, PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN SOLICITING, RECEIVING AND ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6146 appears in the Resolution and Ordinance records of the City of Longview.

**D. Consider a Resolution accepting the "Maude Cobb Convention Center Renovations" Project and authorizing final payment of \$58,722.85 to Transet Company of Longview, Texas –**

Dwayne Archer, Director of Public Works was present and requested the Council to consider the approval of a Resolution accepting the "Maude Cobb Convention Center Renovations" and authorizing final payment of \$58,722.85 to Transet Company, of Longview, Texas. Approval of the final payment will begin the contractor's one-year warranty period.

The project included replacing the glass front certain wall, the main hall floor outlets, lighting, flooring and necessary appurtenances for completing the project.

The project has been completed in accordance with the contract. Johnson and Pace, Inc. recommends acceptance of the project and approval of the final payment. Public Works Engineering staff concurs with their recommendation.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE PROJECT ENTITLED "MAUDE COBB CONVENTION CENTER RENOVATIONS"; AUTHORIZING AND APPROVING FINAL PAYMENT TO TRANSET COMPANY OF LONGVIEW, TEXAS, FOR THE COMPLETION OF SAID PROJECT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6147 appears in the Resolution and Ordinance records of the City of Longview.

**E. Consider a Resolution accepting the "Sabine Raw Water Intake Sediment Removal" Project and authorizing final payment of \$94,504.00 to Underwater Construction Corporation of Houston, Texas –**

Dwayne Archer, Director of Public Works was present and requested the Council to consider the approval of a Resolution accepting the "Sabine Raw Water Intake Sediment Removal" and authorizing final payment of \$94,504.00 to Underwater Construction Corporation, of Houston, Texas. Approval of the final payment will begin the contractor's one year warranty period.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE PROJECT ENTITLED "SABINE RAW WATER INTAKE SEDIMENT REMOVAL"; AUTHORIZING AND APPROVING FINAL PAYMENT TO UNDERWATER CONSTRUCTION CORPORATION OF HOUSTON, TEXAS, FOR THE COMPLETION OF SAID PROJECT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS**

**RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 6148 appears in the Resolution and Ordinance records of the City of Longview.

MOTION: Council Member Carpenter made a motion to approve the consent agenda.

SECOND: Council Member Ishihara seconded the motion.

VOTE:	Council Member Carpenter	Yes
	Council Member Snoddy	Yes
	Council Member Wade	Yes
	Council Member Ishihara	Yes
	Council Member Gamboa	Yes
	Council Member Pirtle	Yes
	Mayor Mack	Yes

VOTE: The motion carried unanimously (7, 0).

**VII. Items of Community Interest**

**VIII. Adjourn**

The meeting was adjourned at 5:51 p.m.

[seal]

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Angie Shepard  
City Secretary

