

PLANNING A SPECIAL EVENT?

Reserve Ingram Pool or Longview Swim Center



CALL 237-1270 FOR RENTAL INFO

Call the PARD Office to check on available dates and times -

Office: 903-237-1270

Email: parksinfo@longviewtexas.gov

General Available Times to Reserve for Private Parties

During the summer swim season, June 4-August 12, the available hours are tight due to our Learn-to-Swim Program.

Longview Swim Center

Friday - mornings before 1:00pm
Friday - evenings after 6:30pm
Saturday - mornings before 12:00pm
Saturday - evenings after 6:30pm
Sundays - any

Ingram Pool

Fridays - any
Saturday - mornings before 12:00pm
Saturday - evenings after 6:30pm
Sunday - evenings after 6:30pm

The swim season ends on August 12. Pool rentals will depend on staff availability.

*Pools must be reserved and fees paid at the Parks Office, 130 E. Timpson St. at least two weeks in advance.

POOL RENTAL RATIOS

- Refundable Deposit: \$100
- Rental Rate per hour: \$50 (minimum of 2 hrs)
- Rate per Guard/Manager per hour: \$12
- Use of slide: \$24/hour

# PATRONS	Number of Lifeguards Required	RATE/HR for GUARDS	SPECIAL NOTES
1-20	3 Lifeguards	\$33/hr	Minimum staff for Ingram or one pool at LSC
21-30	4 Lifeguards	\$48/hr	
31-40	5 Lifeguards	\$60/hr	Minimum staff for both pools at LSC
41-80	6 Lifeguards	\$72/hr	
81-100	7 Lifeguards	\$84/hr	
101-150	8 Lifeguards	\$96/hr	
151-200	9 Lifeguards	\$108/hr	
201-250	10 Lifeguards	\$120/hr	
251-300	11 Lifeguards	\$132/hr	
301-350	13 Lifeguards	\$156/hr	
351-400	14 Lifeguards	\$168/hr	
401-450	15 Lifeguards	\$180/hr	
451-500	16 Lifeguards	\$192/hr	

Refundable Deposit:	\$100
Rental Rate: \$50 per hour (minimum of 2 hours)	
Guard Fees (\$12/hr/guard) see above for ratio	
Use of Slide: Additional \$24/hour	
Total:	

POOL RENTAL RESERVATION FORM

CITY OF LONGVIEW P.A.R.D. - PO BOX 1952 - LONGVIEW, TX 75606 - **903-237-1270**

RESERVATION DATE:		TIME:	
RESERVATION CONTACT:			
MAILING ADDRESS:		ZIP:	
PHONE:		FAX:	
EMAIL ADDRESS:			
TYPE OF ACTIVITY:		POOL:	
RENTAL RATE (\$50/HR):		(2 HOUR MINIMUM)	
GUARD FEES (\$12/GUARD/HR):		# OF PARTICIPANTS:	
USE OF SLIDE (\$24/HR):			
REFUNDABLE DEPOSIT: \$100.00		FULL REFUND PROVIDED THAT APPLICANT MEETS ALL REGULATIONS OF RENTAL CONTRACT	
TOTAL:			

PLEASE NOTE: ****\$25.00 OF THE RESERVATION FEE OR THE POOL RENTAL DEPOSIT WILL BE RETAINED BY THE PARKS AND RECREATION DEPARTMENT IF CANCELLATION OF THE POOL RENTAL IS NOT MADE THREE (3) WORKING DAYS (MONDAY - FRIDAY 8 - 5) PRIOR TO THE SCHEDULED EVENT.

- **THIS RESERVATION SHALL NOT BE CONSIDERED CONFIRMED UNTIL PARD HAS RECEIVED A SIGNED COPY AND ALL FEES.**
- PLEASE ALLOW 4 - 6 WEEKS FOR REFUNDS
- MAKE CHECKS PAYABLE TO: CITY OF LONGVIEW
- IT SHALL BE THE RESPONSIBILITY OF THE PERSON SIGNING THE RESERVATION APPLICATION TO COMPLY WITH, AND TO ENFORCE, ALL PARD RULES AND REGULATIONS. VIOLATION OF RULES AND REGULATIONS SHALL BE GROUNDS FOR FORFEITURE OF DEPOSIT.
- RESERVING PARTIES ARE RESPONSIBLE FOR SET-UP AND CLEAN UP UNLESS OTHER ARRANGEMENTS ARE MADE.
- THE POOL WILL BE CLEARED 10 TO 15 MINUTES BEFORE THE END OF YOUR RESERVATION TO ALLOW TIME FOR CLEAN UP AND FOR ALL PATRONS TO EXIT THE FACILITY.

Signature of Applicant Date

PARD Representative Date

***** OFFICE USE ONLY *****

RECEIVED BY:		DATE:	
METHOD OF PAYMENT: <input type="checkbox"/> Cash <input type="checkbox"/> Check#		<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard	
Credit Card Number:		Exp. Date:	

City of Longview

Pool Policies & Procedures

Entrance Rules

- A. Children under seven (7) years of age must be accompanied by a parent or a competent person at least 15 years of age who is appropriately dressed in a swimsuit. This person must remain with the child at **all times**. The recommended ratio is one (1) parent or competent person 15 years of age or older per every four children under age seven. **Children under the age of three are required to wear a Swim Diaper.**
- B. Admission may be denied for the following reasons:
 - 1. A person appears to be unable to care for himself.
 - 2. A person is intoxicated or impaired by drugs.
 - 3. There is evidence of a contagious disease (Texas State Law: Art. 4477-1, V.A.T.S.: Section 15 (a)).
 - 4. There are open sores, wounds, or running of the nose.
 - 5. The swimmer is wearing excessively brief or revealing swimwear or is otherwise wearing clothing inappropriate for swimming, i.e. cut-offs, shorts, T-shirts; **ALL swimmers must wear a swimsuit with a liner.**
 - 6. Any other conditions that in the opinion of the manager will jeopardize the health and safety of the general public.
- C. All swimmers must take showers before entering the pool in order to comply with the State Health Code.
- D. During daily operation when the pools are open to the general public, every person seeking admittance must pay the regular admission fee or present a valid pass.
- E. Weapons, knives, or concealed handguns are strictly forbidden in the pool area.
- F. Participants will not enter the pool deck area until a Lifeguard is on duty.

General Deck Area

- A. No animals or reptiles allowed.
- B. No loitering by patrons in the office area.
- C. Only City of Longview, Parks and Recreation Department staff will be allowed in the office area.
- D. Only parents with children seven (7) years or older who have paid admission will be allowed into the pool area wearing street clothes.
- E. **Glass containers will not be allowed in the pool area.**
- E. Food is allowed in designated areas only.
- G. Tag or any other game that involves running is forbidden.
- H. Petting or lovemaking is not allowed.
- I. **No pushing or throwing swimmers into the pool.**
- J. Alcoholic beverages and drugs are not allowed in the pool area.
- K. No smoking, dipping, or chewing is allowed in the office or pool area.
- L. Radios/CD players will be allowed, but they must be kept at a reasonable volume to be determined by the manager. No offensive material will be allowed.
- M. Riding wheeled vehicles in the pool area is prohibited (including skateboards and rollerblades).
- N. Abusive or profane language is prohibited.
- O. Mistreatment or abuse of public property is prohibited.

- P. Running anywhere in the pool area is prohibited.
- Q. Talking to or distracting the lifeguards on stand is not allowed.

Pool Rules

- A. Non-swimmers or swimmers in T-shirts (exception: tight-fitting swim shirts) will not be allowed in water deeper than their shoulders. Unless a person can display the ability to swim two (2) widths of the pool using a recognized stroke, he/she is considered a non-swimmer.
- B. Only approved swimwear is permitted.
- C. Swimmers are not allowed to sit or play on the lifelines.
- D. Rough play, dunking, splashing, water fighting, riding on another person's back, or shoulders, or pushing is prohibited.
- E. Playing or hanging on the ladders is forbidden.
- F. Swimmers are not allowed to run and dive over the edge of the pool, dive or jump off the lifeguard stands, dive or jump from the deck backwards, or do flips from the side of the pool.
- G. Spitting, spouting of water, blowing the nose, urinating or defecating in the pool is strictly prohibited.
- H. The use of diving masks, fins and snorkels is not allowed.
- I. Kickboards, pull buoys, swimming stroke paddles, and other endurance swimming apparatus are allowed for lap swimming only.
- J. No flotation devices (ex: water wings/floatation suits) or swimming aids will be permitted for non-swimmers unless they carry a U.S. Coast Guard approval.
- K. Only one (1) person is allowed on the diving board at a time.
- L. Divers are allowed only one bounce on the diving board per dive.
- M. Divers must wait until the person in front of them reaches the side or ladder and the area is clear.
- N. Hanging on the board, bombing, splashing the lifeguard, and cartwheeling off of the board is forbidden.

Slide Rules

- A. Rider must meet 4 ft height requirement.
- B. Only one (1) person allowed on the slide at a time.
- C. Rider must remain flat throughout the ride.
- C. Swimmers must stay clear of the catch pool at the base of the slide.
- D. Glasses will not be permitted on the slide unless they have a safety strap and hats will not be allowed.
- E. T-shirts are not allowed. Exception: tight-fitting swim shirts (Ex: Under Armour)

General Rules

- A. Pool Managers may eject persons from the pool area for just cause. In serious cases of misconduct the Parks and Recreation Department or the Police Department will be called.
- B. No person, patron or non-patron may interfere with an emergency rescue, the administration of emergency first aid, resuscitation, or other emergency procedures. It shall also be prohibited for anyone to falsely summon emergency assistance or use any emergency rescue or first aid equipment for any purpose other than the actual emergency. (Training is excluded)