



# DEVELOPMENT PERMIT APPLICATION

## DEVELOPMENT SERVICES

### 1. GENERAL INFORMATION

Please check one

- |   |  |
|---|--|
| <input type="checkbox"/> Residential New      | <input type="checkbox"/> Commercial Remodel (Complete Sections 1 & 2)  |
| <input type="checkbox"/> Residential Remodel  | <input type="checkbox"/> Commercial Addition (Complete Sections 1 & 2) |
| <input type="checkbox"/> Residential Addition | <input type="checkbox"/> Commercial New (Complete Sections 1, 2, & 3)  |
| <input type="checkbox"/> Timber Cutting       | <input type="checkbox"/> Subdivisions (Complete Sections 1, 2, & 3)    |

**\*\*\*ON SITE OPEN BURNING PROHIBITED EXCEPT BY PERMIT FROM THE FIRE MARSHAL\*\*\***

SITE ADDRESS:

LEGAL DESCRIPTION:

OWNER:

ADDRESS:

OFFICE#: CELL#: EMAIL:

CONTRACTOR:

OFFICE#: CELL#: EMAIL:

ENGINEER CONTACT: COMPANY NAME:

MAILING ADDRESS:

OFFICE#: CELL#: EMAIL:

HAS SITE PLAN OR PRE-SUBMISSION PLAN BEEN APPROVED: \_\_\_ YES \_\_\_ NO (See Unified Development Code Article B Section 4.07 for further information)

PLEASE WRITE BRIEF DESCRIPTION OF PROJECT:

NUMBER OF ROOMS:

SQUARE FEET OF PROJECT:

### 2. ACKNOWLEDGEMENTS

I, \_\_\_\_\_, as the property owner/contractor, hereby acknowledge or affirm that: I will install and maintain erosion control measures in accordance with the **Drainage Criteria and Erosion Control Manual of the City of Longview**. I also agree to consider drainage in setting the finished floor elevation in order to minimize the likelihood of flooding. I understand that this permit covers drainage and erosion control only and that issuance of this permit does not obligate the City to issue other permits such as a building permit or site plan approval.

Applicant by signature hereby states that he has \_\_\_/ has not \_\_\_ obtained all necessary permits from those State, Federal, and Local Governmental agencies from which prior approval is required including Section 404 of the Federal Water Pollution Control Act amendments of 1972, 33 U.S.C. 1334. Timber cutting will be in accordance to the current erosion edition of the "Texas Best Management Practices for Silviculture" by the Texas Forestry Association. (UDC Article E. Section 5. 5.02C)

OWNER

Date

**PROPERTY OWNER(S) AND / OR APPLICANT AGREES TO BE RESPONSIBLE FOR ANY DAMAGES RESULTING FROM ANY INCREASED STORM WATER RUNOFF RESULTING FROM THIS CONSTRUCTION.**

**3. THIS SECTION TO BE SIGNED BY A PROFESSIONAL ENGINEER FOR COMMERCIAL PROJECTS AS REQUIRED**

Attach submittals required according to the following sections of the City of Longview Drainage Criteria and Erosion Control Manual:

*Submit a copy of the Notice of Intent as submitted to the TCEQ for site disturbances of five acres or more.*

Section No. Section Title

2 GENERAL POLICY

3 SEDIMENT & EROSION

4 HYDROLOGY

5 OPEN CHANNEL FLOW

6 INLETS AND STORM SEWERS

7 CULVERTS

8 STORM WATER DETENTION/STORAGE (Detention NOT Required)

(Submit Professional Engineer’s Certification for Storm Water Runoff & Drainage in accordance with UDC Article E. Section 5.04)

9 TREE PRESERVATION (UDC Article B Section 4.07) (5 ACRE TRACTS AND LARGER)

\* CONSTRUCTION SITE NOTICE or NOTICE OF INTENT – TCEQ TPDES GENERAL PERMIT FOR STORM WATER DISCHARGE FROM CONSTRUCTION SITES

[https://www.tceq.state.tx.us/permitting/water\\_quality/stormwater/TXR15\\_5\\_plus\\_steps.html](https://www.tceq.state.tx.us/permitting/water_quality/stormwater/TXR15_5_plus_steps.html)

I, \_\_\_\_\_, hereby acknowledge or affirm that: The above Development Permit Application and supporting documents submitted herewith complies with the requirements of (UDC Article E. Section 5.04) and, the Master Drainage Plan, and the requirements of the Drainage Criteria and Erosion Control Manual of the City of Longview, Texas.

\_\_\_\_\_  
Engineer: Date:

Seal:

**4. APPROVAL – COMPLETED BY CITY FLOODPLAIN ADMINITRATOR’S OFFICE**

IS THIS PROPERTY LOCATED IN AN IDENTIFIED FLOOD HAZARD AREA?  Yes  No

IS ADDITIONAL INFORMATION REQUIRED?  Yes  No

If yes, indicate all that apply:  Elevation Certificate  Flood Plain Certificate  Other

ARE OTHER CITY REGULATIONS APPLICABLE?  Yes  No

SPECIAL CONDITIONS OR COMMENTS AS PART OF APPROVAL:

EXEMPTION ISSUED

PERMIT APPROVED

PERMIT REJECTED

\_\_\_\_\_  
Floodplain Administrator or Designee

\_\_\_\_\_  
Date