



**CITY OF LONGVIEW  
PURCHASING DIVISION**

Addendum No 2

October 19, 2020

**2021-20 MOWING SERVICES: PARKS, TRAILS, MEDIANS, FACILITIES**

The specifications and contract documents are modified as described below. This addendum becomes a part of the contract documents. All provisions of the original specifications and contract documents shall remain in full force and effect, except as modified by this addendum.

**The City offers the following clarifications to the Mowing Services: Parks, Trails, Medians, Facilities document:**

Please see the attached submittal checklist.

**If you have any further questions, please contact the Purchasing Department.**

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Purchasing Department  
PO Box 1952  
Longview, TX 75606  
903-237-1322

Posted – October 19, 2020



## **2021-20 Mowing Services: Parks, Trails, Medians, and Facilities Submittal Checklist**

- 1. Executed Form A –Offer Statement and Business Information**
- 2. Addenda Acknowledgement**
- 3. Work Plan with all items in Attachment 1, Statement of Work addressed**
- 4. List of Qualifications and Experience with history and key personnel**
- 5. Three references (other than City of Longview)**
- 6. Performance Expectations**
- 7. Copies of all herbicide licenses**
- 8. List of all subcontractors that will be used in the performance of this contract**
- 9. Detailed List and photos of equipment**
- 10. Exceptions to the RFP if applicable**
- 11. Completed Proposal Cost Sheets**
- 12. Insurance Certificates**
- 13. HB 89 Form**
- 14. Conflict of Interest Form**

***This document is intended to be a tool in proposal preparation, but does not include the full submittal descriptions.***