

Summary of Departmental Fee Changes Proposed

FY 2022-23

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Activity Complex	Section 3	Class 1 Rentals 1. Maude Cobb Convention Center Activity Rooms	Full Day 8am-12am 1 room: \$190 2 rooms: \$220 3 rooms: \$250 4 rooms: \$275 5 rooms: \$300 Partial Day 8am-5pm; 5pm-12am 1 room: \$130 2 rooms: \$160 3 rooms: \$180 4 rooms: \$210 5 rooms: \$230	Full Day 8am-12am 1 room: \$210 (+10.5%) Additional room: \$30 Partial Day 8am-5pm; 5pm-12am 1 room: \$160 (+23.1%) Additional room: \$25	Fees for the classrooms have not been raised since 2011 and are behind market. Simplified rate system for each additional room.
Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Activity Complex	Section 4	Class 2 Rentals (Nonprofit) 1. Maude Cobb Convention Center Activity Rooms	Full Day 8am-12am 1 room: \$90 2 rooms: \$110 3 rooms: \$125 4 rooms: \$150 5 rooms: \$175 Partial Day 8am-5pm; 5pm-12am 1 room: \$60 2 rooms: \$70 3 rooms: \$85 4 rooms: \$100 5 rooms: \$115	33% discount off Class 1 Rental (+50% + 78 %)	Fees for the classrooms have not been raised since 2011. Simplified rate system. Current Class 2 discount for activity rooms ranges from 43%-58% discount off the Class 1 rate for activity rooms, while other spaces within the complex are only 33% discount.

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Activity Complex	Section 3	Class 1 Rentals 1. Maude Cobb Convention Center Bob Eitelman Conference Room	Full Day 8a-12a \$375.00 Partial Day 8am-5pm; 5pm-12am \$250	Full Day 8a-12a \$425 (13.3%) Partial Day 8am-5pm; 5pm-12am \$320 (28%)	Fees for the Eitelmann Room have not been raised since 2011 and are behind market.
Activity Complex	Section 4	Class 2 Rentals (Nonprofit) 1. Maude Cobb Convention Center Bob Eitelman Conference Room	Full Day 8a-12a \$180 Partial Day 8am-5pm; 5pm-12am \$120	33% discount off Class 1 Rental Rate (+57.41%, +77.78%)	Fees for the Eitelmann Room have not been raised since 2011. Simplified rate system. Current Class 2 discount for Eitelmann Room was 48%-52% discount off the Class 1 rate for activity rooms, while other spaces within the complex were only 33% discount.
Activity Complex	Section 3	Class 1 Rentals 1. Maude Cobb Convention Center Main Hall:	Half Hall \$900 non-ticketed \$1,300 ticketed event Full Hall \$1,200 non-ticketed \$1,900 ticketed Full Hall & Rooms \$1,500 non-ticketed \$2,200 ticketed	Half Hall \$1,000 non-ticketed (+11.1%) \$1,500 ticketed event (+15.38%) Full Hall \$1,350 non-ticketed (+12.5%) \$2,025 ticketed (+6.58%) Full Hall & Rooms \$1,700 non-ticketed (+13.3%) \$2,550 ticketed (+15.9%)	Fees for the conference room have not been raised since 2011 and are behind market. Sets 50% premium for ticketed events for consistent rate.

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Activity Complex	Section 4	Class 2 Rentals (Nonprofit) 1. Maude Cobb Convention Center Main Hall:	Half Hall \$600 Full Hall \$800 Full Hall & Rooms \$950	33% discount off Class 1 Rental Non-Ticketed Rate (+11.7%, +12.5%, +18.42%)	Simplified rate system. Note: Current Class 2 Rates were already 33% discount off Class 1 for the Main Hall.
Activity Complex	Section 3	Maude Cobb Convention Center Main Hall	N/A	If a move-in/out, rehearsal time, or set-up/breakdown day is required, then a minimum fee of one-half of the daily rate specified above shall be charged for such use, if such use is limited to 8 hours or less.	Adding wording in section for clarification
Activity Complex	Section 3	Class I Rentals 2. Longview Fairgrounds Longview Exhibit Building	1 Section \$400 Non-ticketed \$450 Ticketed 2 Sections \$550 Non-Ticketed \$800 Ticketed 3 Sections \$825 Non-Tickeed \$1,100 Ticketed	1 Section \$600 Non-ticketed (+50%) \$900 Ticketed (+100%) 2 Sections \$800 Non-Ticketed (+45.45%) \$1,200 Ticketed (+50%) 3 Sections \$1,000 Non-Ticketed (+21.21%) \$1,500 Ticketed (+36.36%)	Fees for the Exhibit Center since 2011 and are significantly behind market rate at only \$.033 - \$.045 per square foot currently. Proposed rate of \$0.041 - \$0.068 per square foot would still be one of lowest in market. Current fee structure inconsistent price ranges between number of sections and ticketed premiums.

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Activity Complex	Section 4	Class 2 Rentals (Nonprofit) 2. Longview Fairgrounds Longview Exhibit Building	1 Section \$265 2 Sections \$365 3 Sections \$550	33% discount off Class 1 Rental Non-Ticketed Rate (+50.94%, +46.12%, +21.21%)	Fees for the Exhibit Center since 2011 and are significantly behind market rate. Note: Class 2 Rates for Exhibit Center were already approximately 33% discount off Class 1 Rates,
Activity Complex	Section 3	Class 1 Rentals 2. Longview Fairgrounds Animal Show Area / Agricultural Pavilions	Small Shed Only \$100 Large Shed Only \$125 Entire Area \$175	Small Shed Only Delete fee Large Shed Only Delete fee Entire Area \$250 (+42.86%)	When you rent the small or large pavilion independently, you render the other pavilion unusable. Moving to a rental fee for whole area. Fees haven't been raised since 2011, and are quite low compared to labor resources required.
Activity Complex	Section 4	Class 2 Rentals (Nonprofits) 2. Longview Fairgrounds Animal Show Area / Agricultural Pavilions	Small Shed Only \$50 Large Shed Only \$60 Entire Area \$85	Small Shed Only Delete Fee Large Shed Only Delete Fee Entire Area 33% discount off Class 1 Rate (+97.06%)	Fees haven't been raised since 2011. Current Class 2 Rentals for this area was 52% discount, which was not consistent with other discounts.

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Activity Complex	Section 3	Class 1 Rentals Longview Fairgrounds Rodeo Arena 2.	\$750/day or 10% of gross ticket sales	\$1,000/day (+33.33%) or 10% of gross ticket sales.	Fees for the Rodeo Arena have not been raised since 2015
Activity Complex	Section 4	Class 2 Rentals (Nonprofits) 2. Longview Fairgrounds Rodeo Arena	\$500	33% discount off Class 1 Rental (+34%)	Fees for the Rodeo Arena have not been raised since 2015
Activity Complex	Section 3	Class 1 Rentals Longview Fairgrounds Rodeo Pavilion 2.	\$250	\$300 (+20%)	Fees for this facility have not been raised since 2015
Activity Complex	Section 4	Class 2 Rentals (Nonprofits) 2. Longview Fairgrounds Rodeo Pavilion	\$125	33% discount off Class 1 Rental (+60.8%)	Fees for this facility have not been raised since 2015
Activity Complex	Section 3	Class 1 Rentals Longview Fairgrounds General Use Area 2.	\$500/day	\$750/day (+50%)	The general use area is not just for the Fairgrounds, but any outdoor general area like the grass behind Maude Cobb on the complex. Don't have record of when this fee has been raised.
Activity Complex	Section 4	Class 2 Rentals (Nonprofits) 2. Longview Fairgrounds	No Class 2 rental rate for this category.	33% discount off Class 1 Rental Non-Ticketed Rate	Currently, no nonprofit discount for General Use Area. Nonprofits would receive the same discount as any other facility rental.

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Activity Complex	Section 5	Setup Charges Tables	\$4 each	\$5 each (+25%)	We haven't raised this fee since 2017
Activity Complex	Section 5	Setup Charges Staging (4'x8')	\$10 each	\$15 each (+50%)	We haven't raised this fee since 2017
Activity Complex	Section 5	Setup Charges House Sound	New Fee	\$25	User groups use the house sound for background music during events and requires staff time to set up and monitor.
Activity Complex	Section 5	Setup Charges Projectors	Projectors, each \$50.00	Projector with Small Portable or Hanging Screen, \$75 each (+50%)	Clarifying that the screen comes with projector, but creating price difference from large portable screen
Activity Complex	Section 5	Setup Charges Large Freestanding Screen	New Fee	Large Freestanding Portable Screen \$100.00	New Fee. Screen requires considerable staff time to assemble.
Activity Complex	Section 5	Setup Charges Stanchions	\$10.00 (set of 2)	\$5.00 each (0%)	Same price, simplify charge

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Activity Complex	Section 5	Setup Charges Flip Chart	\$25	\$30.00 (+20%)	Increase cost of paper
Activity Complex	Section 5	Setup Charges Custom Wood Bar	No fee	Large \$200 Small \$150	New portable bars needed a fee. Require set up time.
Activity Complex	Section 5	Setup Charges Coffee Service	Coffee Service for 20	Coffee Service for 10	More accurate description of amount of coffee per urn
Activity Complex	Section 5	Setup Charges Metal Barricades	\$5.00 each	\$10.00 each (+100%)	Haven't raised this fee since 2011
Activity Complex	Section 6	Additional Charges RV Hook up	\$20/night/hookup	\$25/night/hookup (+25%)	We haven't raised this fee since 2012
Activity Complex	Section 6	Additional Charges After-Midnight	For each hour an activity continues after midnight at any city facility, there shall be an additional charge of \$200/hour or any portion thereof.	For each hour an activity continues after midnight at any city facility, there shall be an additional charge of \$300/hour or any portion thereof.	After midnight events create extended hours and risk for staff.

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Activity Complex	Section 6	Additional Charges Security	\$40 / hour / officer	\$50 / hour / officer (+25%)	Cost of police service has increased. Note: This rate does not fully cover all expense.
Activity Complex	Section 6	Additional Charges EMS and Fire Watch	\$30 / hour / officer	\$40 / hour / officer (+33%)	Matches fee change request within fire department
Activity Complex	Section 6	Additional Charges Wired Internet	New Fee	\$100	New fee for service. Requires IT assistance.
Activity Complex	Section 6	Additional Charges Cleaning Fee for hay, glitter, confetti, sequins	New Fee	\$100	New fee for extra cleaning required
Activity Complex	Section 6	Additional Charges Equipment Resets	New Fee	Room Reset Fee 25% of equipment fees for Class II Rates Only	New fee for extra manpower required if event wants to reset equipment during event.

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Activity Complex	Section 8 - 2 b	Fee Waivers Chamber of Commerce usage of facility for community benefit	Rental fee waiver for events of community benefit hosted by Longview Chamber of Commerce. Equipment and other fees still apply.	Sets a maximum of 3 events per calendar year. Equipment and other fees still apply.	Applies a usage cap, but is still consistent with current usage. Clarifies language to meet current practice that waiver is for facility use, and equipment fees that are not waived.
Activity Complex	Section 8 - d	Fee Waivers Chamber of Commerce Temporary Holds	Allows Chamber of Commerce temporary holds on advanced reservations	Remove section	Allowances within this section have not been utilized in several years.
Activity Complex	Section 9	Deposits In an amount varying from \$100.00 to \$1,000.00... In an amount varying from \$100.00 to \$2,000.00	Cost of repairs increasing

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Building Inspection	Section18	Residential	\$.25 per sq. ft	\$.25 per sq. ft. \$30 min.	Adding minimum base fee
Building Inspection	Section18	Swimming Pool(Aboveground)	\$0	\$100	clarified fee
Building Inspection	Section18	Commercial Demolition	\$50	\$100	Cover cost with review
Building Inspection	Section19	Temporary Waste Colleciton	\$0	Cart(s) Delivery Fee- \$30 Rental and Disposal Fee- \$5 each cart Servicing Fee- A fee of \$150 per hour	New fee to cover cost
Building Inspection	Section19	Road Closure	\$0	\$150 each intersection or a street.	New fee to cover cost
Building Inspection	Section19	Security	\$0	\$40/hour/officer	New fee to cover cost
Building Inspection	Section19	EMS	\$0	\$30/hour/EMT or paramedic (2 personnel per unit minimum)	New fee to cover cost
Building Inspection	Section19	Fire Watch	\$0	\$30/hour/firefighter	New fee to cover cost

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Fire	Section 40	Level 1 Hazmat Services	\$100	\$300	
Fire	Section 40	Level 2 Hazmat Services	\$500	\$650	
Fire	Section 40	Level 3 Hazmat Services	\$500	\$800	
Fire	Section 40	Additional Apparatus	\$40	\$140	
Fire	Section 40	Additional technicians	\$30	\$50	
Fire	Section 40	Nature Sorb	\$30	\$35	
Fire	Section 40	Foam (AFFF)	\$20	\$40	

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Fire	Section 40	Level A Hazmat Suit	\$60.00 All together.	\$1,213	We broke the \$60.00 fees out and allowed more accurate rates.
Fire	Section 40	Level B Hazmat Suit		\$435	We broke the \$60.00 fees out and allowed more accurate rates.
Fire	Section 40	Level C Hazmat Suit		\$121	We broke the \$60.00 fees out and allowed more accurate rates.
Fire	Section 40	Hazmat Boots		\$134	We broke the \$60.00 fees out and allowed more accurate rates.
FIRE	43	Burn Permit Fee	\$150	\$0	Remove this fees due to not being allowed to issue Burn Permits in the State of Texas
FIRE	46	Fire Alarm Permit Fee	\$10	\$0	Remove this fee due to not issuing Fire Alarm Permit Fees
FIRE	47	Fire Flow Verification Fee	\$150	\$0	We no longer charge for Fire Flow Verifications

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Library	Section 56	Lost or Damaged Material Fees	\$10 for missing disc	Total Replacement Cost	Replacing missing discs was a service offered by a book vendor that is no longer in business. Therefore, we can no longer replace discs for \$10. We now charge the entire replacement cost.
Library	Section 62	Replacement DVD	\$0	\$0	Remove all of Section 62 and I have consolidated the detail into Section 60.
Library	Section 64	Digital Archival Preservation	up to \$2,000	\$0	We no longer have a functional Digital Book Scanner to offer this service. Seeking Grant funding to replace and would like to make a Friend's initiative.
Parks & Recreation	Section 66	Aquatic Activity Fees	n/a	n/a	Change title to Aquatic Facility Fees
Parks & Recreation	Section 67	Aquatic Activity Fees	n/a	n/a	Move from section 88 to after Aquatic Facility Fees section 66
Parks & Recreation	Section 70	Facility Fees	Broughton Classrooms \$25/hour plus staff salaries, 2 hour minimum	Broughton Classrooms \$50/hour, 3 hour minimum	Including staff costs in fee, and labor cost

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Parks & Recreation	Section 70	Facility Fees	Broughton Center & PMJRC Gym, \$40 hour plus staff salaries	Broughton Center & PMJRC Gym, \$65 hour	Including staff costs in fee, and labor cost
Parks & Recreation	Section 70	Facility Fees	Green St. Rec Center \$25/hour plus staff salaries, 2 hour minimum	Green St. Rec Center \$50/hour, 3 hour minimum	Including staff costs in fee, and labor cost
Parks & Recreation	Section 70	Facility Fees	Green St. Recreation Center Kitchen, \$40/event	Green St. Recreation Center Kitchen, \$50/event	Including staff costs in fee, and labor cost
Parks & Recreation	Section 70	Facility Fees	Harvey Johnson Community Center, \$25/hour plus staff salaries, 2 hour minimum	Harvey Johnson Community Center, \$50/hour, 3 hour minimum	Including staff costs in fee, and labor cost
Parks & Recreation	Section 70	Facility Fees	Heritage Plaza, \$15/hour	Heritage Plaza, \$25/hour	Including staff costs in fee, and labor cost
Parks & Recreation	Section 70	Facility Fees	Panther Park Community Center	Delete	Building to be demolished
Parks & Recreation	Section 70	Facility Fees	Park/Facility Parking Lots, \$55/day	Park/Facility Parking Lots, \$55/hour	Mistake, should have been per hour originally

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Parks & Recreation	Section 70	Facility Fees	Stamper Park Resource Center, \$25/hour plus staff salaries, 2 hour minimum	Stamper Park Resource Center, \$50/hour, 3 hour minimum	Including staff costs in fee, and labor cost
Parks & Recreation	Section 70	Facility Fees	Safety City, \$180/2-hour, \$100 security deposit	Safety City, \$180/2-hour, \$100 security deposit	Approved by Council Apr. 14, 2022
Parks & Recreation	Section 70	Facility Fees	Teague Park Amphitheatre, \$15/hour	Teague Park Amphitheatre, \$25/hour	Increased cost to maintain
Parks & Recreation	Section 70	Facility Fees	The Green, \$15/hour, 2-hour minimum, \$100 Security deposit	n/a	In the pavilion section
Parks & Recreation	Section 70	Facility Fees	Metal Barricades, \$5 each	Metal Barricades, \$10 each	Increased cost to move in fuel and labor
Parks & Recreation	Section 70	Facility Fees	Class B:	Class B: Adding Lois Jackson 2, Stamper Park 2 and moving Ingram 1 & 2	New pavilions and level of service
Parks & Recreation	Section 70	Facility Fees	Class C:	Class C:	removing Broughton E, as it was demolished, Ingram 1 & 2 moved to Class B

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Wastewater	Section 117	For a 4-inch or 6-inch sewer tap, without pavement excavation or subsurface pavement boring	\$2,530	\$2,869	Price increase for materials.
Wastewater	Section 117	For a 4-inch or 6-inch sewer tap, with pavement excavation or subsurface pavement boring	\$4,780	\$5,335	Price increase for materials.
Wastewater	Section 117	For the installation of City clean out at right-of-way on existing service line, the charge shall be	\$1,034	\$1,258	Price increase for materials.
Wastewater	Section 117	For the installation of a clean out box over an existing clean out, the charge shall be.	\$234	\$360	Price increase for materials.
Water Distribution	Section 119	1" connection, without pavement excavation or subsurface pavement boring	\$2,900	\$3,085	Price increase for materials.
Water Distribution	Section 119	1" connection, with pavement excavation or subsurface pavement boring	\$3,500	\$4,330	Price increase for materials.
Water Distribution	Section 119	Relocation of existing meters 5/8"-2"	\$300	\$400	Price increase for materials.

Department	Resolution Section	Fee Name	FY 2021-22 Fee	FY 2022-23 Fee	Reason
Water Distribution	Section 121	Water Meter Set Charge.	\$630	\$647	Price increase for materials.